



Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)

**Please contact your Community Area Manager before completing your application
(See Section 3 for contact details)**

1. Your organisation or group

Name of organisation	The Broughton Gifford and Holt Youthwork Project (BGHYP)		
Contact name	Alan Fox (Chair)		
Contact address	C/o Youth Development Centre, Frome Road, Bradford on Avon, Wiltshire, BA15 1LE		
Contact number	C/o 01225 868115	e-mail	C/o katherine.brownlee@wiltshire.gov.uk
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2. Your project

Project Title/Name	Holt Youth Club		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	<p>Holt Youth Club provides informal learning opportunities and positive activities for 11 - 19yr olds. It runs Wednesday evenings between 7 - 9pm at Holt Village Hall.</p> <p>The club is a partnership between The Broughton Gifford and Holt Youthwork Project (BGHYP), the Advice and Support Group for the Young People of Holt ('ASGYPH Volunteers') & Wiltshire Councils Integrated Youth Service (IYS). It brings together the local knowledge of community members and the experience of Youth Work professionals for the benefit of young people in the village.</p>		
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Bradford on Avon		
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/>	Date 15/09/11	No <input type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/>	Date 15/09/11	No <input type="checkbox"/>

Where will your project take place?	Holt Village Hall
When will your project take place?	Holt Village Hall
<p>How did you discover there was a need for your project (<i>please provide evidence</i>) and how will your project benefit your local community?</p> <p><i>Important: Please do not type/write in paragraphs – This section is limited to 1000 characters only (inclusive of spaces)</i></p>	<p>The club was started over 10years ago after groups of young people were causing vandalism and other anti-social behaviour in the village. A public meeting was called to discuss the escalating problem and from there a small group of volunteers, led by a Parish Councillor, formed BGHYP and the ASGYPH Volunteers. These groups then set up the Youth Club. The club has improved relationships between young people and the older residents and has lowered anti-social behaviour. Complaints to the Parish Council about young people are now very rare and much less is spent on repairing damage to play equipment, shelters, etc. PC Martin Barrett believes the club is a valuable link to Holts younger residents, and believes it has a direct link to keeping anti-social behaviour in the area low. The project is jointly funding by BGHYP and the IYS. The funding is required to maintain a second Youth Worker for the club.</p>
How many people will benefit from your project?	20 young people, plus local residents
<p>How does your project demonstrate a direct link to the local community plan for your area?</p> <p>www.wiltshire.gov.uk/areboards</p> <p>Please provide a reference/page no.</p>	<p>Reduce anti-social behaviour, improve liaison between communities to reduce fear of crime, improve leisure provision in villages, preserve vibrance</p> <p>9, 13,19, 22, 23</p>
To be completed ONLY where town/parish councils are making an application	
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Is your project urgent (having to be completed in this financial year? <i>If you answer YES please provide evidence elsewhere on the application form</i>)	Yes <input type="checkbox"/> No <input type="checkbox"/>

Any other information about your project.

The club is jointly funded by The Broughton Gifford and Holt Youthwork Project (BGHYP) and the Wiltshire Council Integrated Youth Service (IYS). The club is run by 2 Assistant Youth Workers and overseen by the Bradford on Avon Youth Development Coordinator. The club has approx 20 young people attending each week. They pay 50p subs.

There is a Partnership Agreement in place for the club which states that both parties are responsible for funding 1 Assistant Youth Worker each. BGHYPs funds for this will expire on 31st March 2012, and without further funding the club may have to close. The club is supported by community volunteers but in the interest of providing high quality & safe youth work, the club would be unable to remain open in its current state with only 1 Assistant Youth Worker. Although BGHYP has financial reserves, they would run out quickly if further funding was not recieved and the activities delivered would not be affordable (e.g. arts & crafts, cooking, Award work, etc).

3. Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years	Male	<input type="text" value="7"/>	Female	<input type="text" value="4"/>
25 – 50 years	Male	<input type="text"/>	Female	<input type="text" value="2"/>
Under 25 years	Male	<input type="text" value="10"/>	Female	<input type="text" value="10"/>
Disabled People	Male	<input type="text" value="0"/>	Female	<input type="text" value="1"/>
Black and Minority Ethnic people	Male	<input type="text" value="1"/>	Female	<input type="text" value="0"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Fundraising and applying for other grants

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

Continued low anti-social behaviour, the number of 'Recorded Outcomes' and accreditations acheived by young people (e.g. ASDAN Awards, Duke of Edinburgh Awards, etc), views from local residents, continued attendance by young people and engagement in the activities (e.g. cooking, art, discussion, Award work, community volunteering, trips, etc), and feedback from young people

Have you contacted Charities Information Bureau for help with your application/ to seek other funding?

Yes

Date

No

To whom have you applied for funding for this project (other than Wiltshire Council)?

Please list with amount applied for and whether you have been successful

Name of Funder

Amount Applied For

Amount Received

None

<p>Have you or do you intend to apply for a grant from another area board within this financial year?</p> <p><i>If yes, please state which one(s).</i></p>	<p>Yes <input type="checkbox"/></p>	<p>No <input checked="" type="checkbox"/></p>	
<p>Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?</p>	<p>Yes <input checked="" type="checkbox"/></p>	<p>No <input type="checkbox"/></p>	

4. Information relating to your last annual accounts (if applicable)		
Year ending: 2011	Month: March	Year: 2011
A - Total income:	£1070	
B - Minus total expenditure:	£1172	
Surplus/deficit for year: (A minus B)	£- 102	
Free reserves currently held:	£3530	

5. Financial information – If you can claim back V.A.T. please exclude from figures given below

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
2 x Assistant Youth Workers	£4,534	Own fundraising/reserves		£
Resources	£500	BGHWP reserves	C	£3,530
Village Hall Hire	£800	Parish/town council		£
	£			£
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£	Other		£
	£	IYS contribution towards staff	P	£2,267
	£			£
	£			£
Total Project Expenditure	£5,834	Total Project Income		£5,797

Total project income B	£5,797
Total project expenditure A	£5,834
Project shortfall A – B	£-37
Grant sought from Wiltshire Council Area Board	£2,267
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	Nationwide
Please give the title name of the organisations' bank account e.g. current	Charity Pass Book

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- Written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Safeguarding Adults
 - Public Liability Insurance Equal opportunities
 - Access audit Environmental impact
 - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name: Alan Fox

Date: 14/10/2011

Position in organisation: Chair

Please return your completed application to the appropriate Area Board Locality Team (see section 3)